

TOWN OF ST. GERMAIN
OFFICE OF THE CLERK
P.O. BOX 7
ST. GERMAIN, WISCONSIN 54558
www.townofstgermain.org

MINUTES TOWN BOARD MEETING: December 29, 2022

1. **Call to Order:** Chairman Tom Christensen called the meeting to order at 6:33 pm
2. **Pledge of Allegiance**
3. **Roll Call to Establish a Quorum:** Jim Swenson, Brian Cooper, Tom Christensen, and Kalisa Mortag along with Jeanna Vogel town treasurer and June Vogel town clerk are in Community Center in room 4 with 6 community members. Ted Ritter attended via Zoom.us along with 3 community members.
4. **Open Meeting Verification:** Mr Christensen noted that he had posted the meeting agenda at three locations in town on Wednesday, December 28, 2022 prior to 5:30 pm.
5. **Citizen's Comments – Citizens are encouraged to share their concerns and ideas with the Board. Please limit your comments to five minutes or less.**
6. **Discussion /Action Items:**
 - a. **Payment of the bills.** Motion by Cooper to approve bills as presented with the exception of check 28555; second Swenson. Discussion none. The motion passed by roll call vote; Swenson yes, Cooper yes, Christensen yes, Ritter yes, Mortag yes. Motion by Mortag to approve check 28555 as presented; second Swenson. Discussion none. The motion passed by roll call vote; Swenson yes, Cooper abstain, Christensen yes, Ritter yes, Mortag yes.
 - b. **Approval of past meeting minutes.** Motion by Swenson to approve December 12, 2022 meeting minutes as presented; second Cooper. Discussion none. The motion passed by roll call vote; Swenson yes, Cooper abstain, Christensen yes, Ritter yes, Mortag yes.
 - c. **Town email change to .gov** Discussion by board to proceed to change email domain to .gov for cyber security protection with funds to come from 2022 carry over. Motion by Christensen to authorize town clerk to move forward with email change to .gov and authorize Technology Management to make the change; second Mortag. Discussion none. The motion passed by roll call vote; Swenson yes, Cooper yes, Christensen yes, Ritter yes, Mortag yes.
 - d. **Adding additional street lighting, WPS update concerning procedures and costs** Discussion by the board. Application form needed, WPS will do a site inspection and then give an estimated cost. Christensen to complete application for Veterans Rd and Hwy 70 as a start. Board members to send email to Christensen where they think additional lights should be and why warranted with discussion at another meeting; limiting to town roads intersecting with state highways.
 - e. **Adopt a resolution calling for the restoration of local WDNR warden staff** Discussion by board. Motion by Cooper to adopt resolution SG2022-12-01 Resolution Calling for Restoration of Local WDNR Warden Presence as presented; second Mortag. Discussion none. The motion passed by roll call vote; Swenson yes, Cooper yes, Christensen yes, Ritter yes, Mortag yes.
 - f. **Approval alcohol related licenses** Motion by Mortag to approve operator's licenses and picnic license as presented; second Swenson. Discussion none. The motion passed by roll call vote; Swenson yes, Cooper yes, Christensen yes, Ritter yes, Mortag yes.
 - g. **Presentation of proceeds to the Town for projects at Fern Ridge.** Nonmotorized committee in conjunction with St Germain Silent Trails presented check to town for \$34,255.00; result of grant awards and fundraising.
 - h. **Should building key FOBs have security deposits or become a one-time charge.** Discussion by board. Motion by Christensen to change the building key FOBs from security deposit to a one-time charge effective immediately and the outstanding deposits will be refunded up to June 1, 2023; second Mortag. Discussion: Ted and June to work on ordinance and update facility agreement form. The motion passed by roll call vote; Swenson yes, Cooper yes, Christensen yes, Ritter yes, Mortag yes.
 - i. **Authorization and funding to survey the right of way on the west side, east side and north end of Shay D Lane.** Question on where town boundaries are on the end of Shay D Lane

regarding snow removal and property line. Aaron Kuehlem, property owner, snowplows are plowing snow into pond in yard beyond right away. Town right away explained to property owner. Tree fell from across the road onto property owner, believe from right away area. Motion by Cooper to table indefinitely; second Mortag. Discussion none. The motion passed by roll call vote; Swenson yes, Cooper yes, Christensen yes, Ritter yes, Mortag yes.

- j. **Ice skating rink in a town park.** Discussion by the board. Fire Department does not have a well and therefore the ice rink has not been established this year. Is there an opportunity to get the rink up? Ice rink was in town prior to the Fire Department having high pressure well. If volunteers available, DPW will prepare site and then fire department to flood rink. Kalisa will add this to Parks and Rec to address yearly.

7. **Closed Session – Adjourn to closed session in accordance with Section 19.85 (1) (c) of the Wisconsin Statutes concerning the replacement of the Cemetery Sexton and DPW, Golf Pro/General Manager and Golf Superintendent annual reviews. (c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.** Motion by Christensen at 7:55 to adjourn to closed session in accordance with Section 19.85 (1) (c) of the Wisconsin Statutes concerning the replacement of the Cemetery Sexton and DPW, Golf Pro/General Manager and Golf Superintendent annual reviews. (c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; second Cooper. Discussion none. The motion passed by roll call vote; Swenson yes, Cooper yes, Christensen yes, Mortag yes and Ritter yes.

Break 7:55-8:02

8. **Reconvene to Open Session – Reconvene to open session to take such action as the Board deems appropriate, following consideration given in closed session.** Motion by Mortag at 9:18 pm to reconvene to open session to take such action as the Board deems appropriate, following consideration given in closed session; second Swenson. Discussion none. The motion passed by voice vote unanimously.

Motion by Cooper to appoint Alex Jones as the cemetery sexton effective May 1, 2023; second Mortag. Discussion: June to let candidates know results. The motion passed by voice vote unanimously.

9. **Adjourn** Mr Christensen adjourned the meeting at 9:22 pm

Town Clerk

Chairman

Supervisor

Supervisor

Supervisor

Supervisor